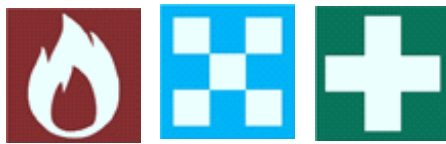


# Shelter in Place



Shelter in place is a term used to keep occupants from exiting a building; this can be imposed upon the building for a number of reasons and may not necessarily

mean your building is under direct threat. Emergency services may request a section of a CBD or suburb to undergo Shelter in Place as they have deemed it safer for occupants to remain within the safety of the building rather than evacuate it. If your building is under direct threat emergency service will be onsite to assist in bringing conditions back to normal.



Depending on the situation and the severity some buildings may be requested to evacuate while other buildings remain under shelter in place. Leaving the building while under shelter in place conditions may take occupants from a place of safety to a place of danger. Responding emergency services may also be hampered by unnecessary pedestrian traffic.

There can be some variances to the severity in which Shelter in Place has been imposed. In most situations the emergency itself will dictate what action is required, however in the early stages of a situation information may be limited. The directive to "Shelter In Place" can be given by any emergency service but predominately advised by Police.

Variances include:

- Moving occupants from one side of the building to the other
- Moving occupants to a higher level
- Moving occupants to a lower level
- Moving all occupants into the EXITS or the building core

Building occupants should be aware that it may take a number of hours for conditions to return to normal. Emergency services will always act in the best interest of safety. Occupants should not encourage relatives or friend to attend the building to collect them, this may only add to congestion and additional problems for emergency services.

Building occupants will be kept informed as the situation progresses, occupants should be prepared to evacuate should a situation escalate, it would be unlikely that the normal assembly areas would be utilised should this directive be given. You will be advised of any change of assembly area location. Depending on the time of day occupants may be requested to a staging area and advised the best way home or back to the building.

In some situations normal work activities can continue, lift movements however should be limited. Occupants should be kept advised as the situation progresses as people will be more willing to except a situation if kept informed. All occupants should consider having their own emergency plan and give consideration as to how they would get home if their normal method is unavailable. Options may include teaming up with a colleague who may live a shorter distance from the building, keeping additional medication at work.