

Bomb Threat Checklist

REMEMBER TO KEEP CALM AND DON'T HANG UP

Name of person who received the call:

Signature:

Telephone number that received the call:

Date call received:

Time call received:

GENERAL QUESTIONS TO ASK CALLER:

What is it?

When is the bomb going to explode? OR When will the substance be released?

Where did you put it?

What does it look like?

When did you put it there?

How will the bomb explode? OR How will the substance be released?

Did you put it there?

Why did you put it there?

What is your name?

Where are you?

What is your address?

BOMB THREAT QUESTIONS

What type of bomb is it?

What is in the bomb?

What will make the bomb explode?

CHEMICAL / BIOLOGICAL THREAT QUESTIONS

What kind of substance is in it?

How much of the substance is there?

EXACT WORDING OF THREAT

ALERT YOUR SUPERVISOR.

IF YOUR SUPERVISOR IS UNAVAILABLE, RING POLICE 000.

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NOTES FOR AFTER THE CALL

CALLER'S VOICE:

Accent (specify):

Manner (calm, emotional, etc.):

Any impediment (specify):

Voice (loud, soft, etc.):

Did you recognise the caller?

If so, who do you think it was?

Speech (fast, slow, etc.):

Diction (clear, muffled):

Was the caller familiar with the area?

THREAT LANGUAGE:

Well spoken:

Message read by caller:

Incoherent:

Abusive:

Irrational:

Taped:

Other:

BACKGROUND NOISES:

Street noises:

Music:

Voices:

Machinery:

House noises:

Local Call/STD/International:

Aircraft:

Other:

OTHER:

Sex of the caller:

Estimated age:

CALL TAKEN:

Duration of call:

Number called:





ACTION:

(Obtain details from Supervisor)

Reported call immediately to:

Phone number:

 contact us

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